



## Doctoral Students Completion Grant for students with exceptional family burden Application Form

Please fill in the application form completely. Key points are sufficient for answering the questions. Please attach a separate sheet with more information if necessary.

### Personal Details

First Name:	
Family Name:	
Address:	
Telephone number:	
E-Mail:	
Date of birth:	
Number of children/Years of birth:	
Single parent:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Married:	Yes <input type="checkbox"/> No <input type="checkbox"/>

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### Information on the Thesis Project

Topic of the doctoral thesis:	
Faculty:	
Institute:	
First supervisor:	
Second supervisor:	
Start of the doctoral project:	
Date of thesis submission (expected):	

Previous financing of the doctoral thesis:	
End of financing:	

### Information on Doctoral Students Completion Grant

Desired starting date:	
Planned duration: (maximum of 3 month)	

Will you (or your life partner) have additional income during the fellowship? If so, please provide information about the level of financial income:
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## Statement

I hereby declare that all information given by me are true and complete.\*

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Place, Date

Signature

*\* We would like to point out that for providing false information or in case of failing to complete the work during the funding period the funding approval can be withdrawn, payments can be stopped, or payments already made can be reclaimed.*

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Please enclose the following documents:

- Reasons for exceptional caring responsibilities (caring for sick children, caring for relatives, ...)
- Confirmation of supervisor that the funding period is sufficient for the completion of doctoral thesis (including schedule)
- Confirmation that no other funding exists

Please send your application by mail to:

Otto-von-Guericke-Universität Magdeburg  
Büro für Gleichstellungsfragen  
Dr. Sandra Tiefel  
PSF 4120  
39106 Magdeburg

Please note that only complete applications can be processed.

The family representative of the OVGU reserves the right to inspect your application documents.